

Last updated: 15 January 2020

General

These rules (“the Rules”) apply to the following events:

- Rabbit Run & Bunny Hop

1. (each an “Event” and together “the Events”) and by registering for an Event, you agree to comply with them. Please check this page from time to time, as we may occasionally amend these Rules and any changes will be binding on all participants and supporters.

If you have any questions, please contact the Hospice events team on 02890 777123 and a member of the relevant support team will be happy to help you.

All the Events are organised by Northern Ireland Hospice – a Charity and Limited company registered in Northern Ireland with Charity number NIC102337 and Company Number NI14817 and whose registered office is at 18 O'Neill Road, Newtownabbey, County Antrim, BT36 6WB.

Where reference is made to “NIH” in these Rules, it means Northern Ireland Hospice

Participant Entry

2. Each Event is subject to various age restrictions as set out below, which relate to the age of the participant on the day of the relevant Event. Participants must be able to provide proof of age on the day. We reserve the right to refuse entry to an Event, with no refund, to any participant who is under age, or is unable to provide proof of age when requested to do so by an Event official.

3. We will only accept entries to an Event on the day where we are satisfied that it is safe to do so, given that each Event has an allocated capacity that each Event team must adhere to, and the contact details for all participants must be held in advance in the case of an emergency.

4. Following your registration we will send you information about your Event, suggested ways to improve your fundraising and hints and tips to support your training. This may include information about how you can get hold of NIH merchandise and offers from our partner organisations.

1-mile Bunny Hop

Children between the ages of 3 and 11 years old

- Cannot enter individually
- Must be entered as an additional entrant, where the primary entrant is 18 or over and is the parent/legal guardian of the additional entrant or has the permission of the additional entrant's parent or legal guardian
- Must give contact details for the parent or legal guardian

5K Rabbit Run Participants

Children between the ages of 6 and 15 years old

- Cannot enter individually
- Must be entered as an additional entrant, where the primary entrant is 18 or over and is the parent/legal guardian of the additional entrant or has the permission of the additional entrant's parent or legal guardian
- Must give contact details for the parent or legal guardian

Young Adults aged 16 and 17

- Can enter individually
- Do not need parent or legal guardian contact details but must have the permission of the parent/legal guardian
- Cannot enter participants under 16
- If registering any additional entrant aged 16 or 17, must have the permission of the additional entrant's parent or legal guardian

Adults aged 18 and over

- Can enter individually
- Do not need parent or legal guardian contact details
- Can be the primary entrant for multiple entries
- Can be a group leader
- Can be the primary entrant for an additional entrant under 16 where the primary entrant is the parent/legal guardian of the additional entrant or has the permission of the additional entrant's parent or legal guardian. Must give contact details for the parent or legal guardian.

Only registered participants who have paid their entry fee (or had the fee paid for them) are eligible to take part in the Bunny Hop and Rabbit Run.

Adults wishing to bring children under the age of 3 do not have to register their child and they can come along free of charge. However, please note that we only have sufficient numbers of medals to provide to registered participants, and therefore we are unable to provide medals to children under 3 years old. For health and safety reasons parents are advised not to allow children under the age of 3 years old to play with these medals.

Entry Fees

1. Given the limited number of spaces for each Event, entry fees are non-refundable unless we change an Event venue, time and/or date in a material way, or if we cancel the Event altogether. We ask that you let us know as soon as possible if you need or want to withdraw from your Event for any reason.

2. Entry fees for each Event are as set out on the Eventbrite website at the time of purchase unless a sales promotion is taking place, or a promotional or corporate voucher is used which covers all or some of the entry fee. Please note that Eventbrite is a third-party website owned and operated by EventBrite. The information you provide to register for the Event will be shared with us and used by us in accordance with our [Privacy Policy](#). You must ensure you review our Privacy Policy to be informed of how we use registration information received by you.

3. Your Event place will not be confirmed until payment has been processed and an email received from Eventbrite acknowledging that a place has been allocated to you at the relevant Event.

Access

1. All participants wanting to take part in an Event in a wheelchair are welcome.
2. All participants who are taking part in the Event in a wheelchair should follow instructions given by the Event Manager and officials on the day to include starting the event at the back of the runners/walkers to ease congestion.

3. We regret that the use of mobility scooters is not permitted at any Event. The health and safety of our participants is of paramount importance to us and we cannot guarantee that each type of mobility scooter will be able to manoeuvre all course routes.

4. Participants can take part in the Event with prams/pushchairs.

5. All participants who are bringing a pram/pushchair to the Event should use the pram/pushchair to accommodate their child and follow instructions given by the Event Manager and officials on the day to include starting the event at the back of the runners/walkers to ease congestion.

Changes and Last-Minute Arrangements

1. Once registered, you can only transfer to another Event or start time with our permission. There are strict capacity limits for each Event and start time, and it is important for health and safety reasons that neither the Event nor the start time exceeds its individual capacity. If you wish to transfer to a different Event or (where applicable) start time please contact us on the telephone number given at the top of these Rules.

2. Participants arriving late must abide by the instructions and decisions of the Event Manager or their representative at the admin area. For health and safety reasons it is possible that latecomers will not be permitted to take part.

3. We reserve the right to refuse entry to participants who try to take part in the wrong Event distance or start time without prior approval (see rule 1 above).

4. We reserve the right to reduce or alter Event courses to accommodate any unexpected complications on the day that may have an impact on NIH staff, participants, volunteers and spectators.

Conduct

1. All participants and supporters must abide by the Rules and any rules, instructions or regulations displayed or given on the day of the Event by police and/or Event officials.

2. We respectfully ask that all participants and supporters do not use aggressive or abusive language towards our Event organisers, marshals, officials, volunteers and other participants. You should also avoid behaving in a way which may cause injury or harm to other participants and/or spectators, or which may cause offence or damage the reputation of NIH.

3. NIH opposes the promotion and use of tobacco in all its forms. All participants and supporters are therefore required to refrain from smoking tobacco products or e-cigarettes at all Events.

4. We respectfully ask that all participants and supporters do not drop litter but instead use the litter and recycling facilities available within the venues and around the course or take litter home to dispose of responsibly.

5. Rabbit Run participants can take part in the Events with their dog.

6. Any participant bringing a dog to an Event must act in a responsible manner by making sure that:

- The dog is kept on a lead, under close control at all times, and any usual equipment (muzzle / harness etc.) used to control the dog is employed on the day.
- The dog has a collar with a clearly identifiable tag.
- Adequate water is supplied for the dog to keep them hydrated.
- Any dog mess is cleaned up and disposed of responsibly.
- All instructions given by the Event Manager and officials on the day are adhered to, including participants with dogs starting the Event at the back of the walkers if required.

7. We reserve the right to ask participants and supporters to leave an Event if they do not adhere to these Rules, and no refunds shall be given in these circumstances.

Health & Safety and Medical

1. All Events are non-competitive, non-UKA accredited walks, jogs or runs. We will therefore allow under 16-year-olds to participate in NIH 5k and 10k Events, but they must be accompanied at all times by their parent or legal guardian (or by a primary entrant who has the permission of that participant's parent or legal guardian).

2. Participants are responsible for ensuring that they are sufficiently fit and healthy to take part in their Event(s). Anyone unsure of their physical ability to take part in an Event must therefore seek medical advice from a general practitioner prior to the Event.

3. Notwithstanding rule 2 above, we reserve the right to refuse entry to an Event in our absolute discretion, with no refund provided, if for whatever reason we consider a person unfit to take part. We may also ask you to withdraw during an Event if we have concerns about your ability to complete it due to fitness, injury or otherwise. If you choose to continue you do so with the understanding that you are no longer considered a participant of the Event and that you absolve us of all and any responsibility, and progress entirely at your own risk.

4. Participants are responsible for ensuring that they are wearing appropriate attire (including footwear) when taking part in an Event, taking into account the nature of the Event, the weather forecast and the terrain involved.

5. All participants must write the following on the reverse of their official bib number, which must be worn on the front of shirts during the Event:

- Their name.
- The details of any health problems or current medication.
- The name and number of a person to contact in case of an emergency.

7. We take all reasonable steps to minimise the risk of injury to participants during fundraising events. Stringent risk assessment processes are in place for every Event which aim to minimise or eliminate the risk to everyone taking part. By taking part in an Event, all participants acknowledge that there may be conditions or circumstances beyond our control that can lead to unforeseen risks. If you have any concerns or queries please contact us on the relevant telephone number given at the top of these Rules before agreeing to take part in an Event.

Fundraising and Donations

1. All participants have a legal responsibility to ensure that all fundraising monies/donations received in connection with an Event are paid to Northern Ireland Hospice, and we ask that you do this as soon as possible after the Event. Money pledged via online fundraising pages is collected automatically. Other ways to pay in fundraising monies/donations are as follows:

- Calling the Northern Ireland Hospice number given at the top of these Rules and providing credit or debit card details to make a payment over the phone.

Sending a cheque made payable to "Northern Ireland Hospice" (stating your full name, unique reference number and event on the back) to:

Freepost

RLZU-HLHZ-ABGK

Horizon House 18 O'Neill Road Newtownabbey BT36 6WB

2. Please ensure that all fundraising donation forms are filled out in full and are returned to us to enable Gift Aid to be claimed where possible.
3. Fundraising money can also be accepted on the day of the Event.

Use of your information

1. By providing your information when you register for an Event, we will use this information for the purposes of organising, staging and administering the Event, including to send you your Race pack. If you provide personal information on behalf of additional entrants, please only provide this if they have confirmed that they are happy for you to do so as we will use this information for the same purposes. In the case of an emergency we may also pass personal details provided (either when registering for the Event or on the reverse of your Event number) to the emergency services or health care professionals, and also use them for the purposes of contacting your emergency contact.
2. First aid facilities will be provided at each Event. **If you are treated by medical providers at an Event, your details may be passed on to us** only for health and safety purposes and to fulfil our legal obligations (including those under the Reporting of Injuries, Diseases and Dangerous Occurrences Regulations 1995). All accident details will be held on the NIH Accident Database.
3. We may pass on participants' full name (but no other contact details) to a partner organisation who will print running Bibs displaying these. This Bib is for participants in the 5K Rabbit Run and will be sent to you via post - if you register before 22nd March 2020, and for those who register after this date, can be collected on the day at registration. If you would prefer that we did not pass on your details, please contact us on the relevant telephone number given at the top of these Rules.
4. Your personal information may also be used for the purposes of sending communications to you where you have confirmed that you would like to receive further information about the charity's work when registering for an Event.
5. All personal information held by us will be handled in accordance with applicable privacy laws and NIH's privacy statement which can be found [here](#).

Filming and Photography at the Events

1. Please note that NIH (or our authorised service providers and agents) or our commercial partners may film or photograph participants, volunteers and spectators taking part or attending Events and use such footage or photographs for the following reasons : (i) for NIH to publicise the Event for commercial and/or fundraising purposes including, but not limited to, television broadcasts, advertising, publications, marketing material, merchandising, and other documents that may be made available to the public; and (ii) for our commercial partners to publicise their involvement and/or association with the Event.
2. No personal details (including names) of any under 16-year-old participants will be used in any publicity materials without the written consent of their parent or legal guardian, but we may use images where children are incidentally included e.g. of mass participation in the warm-up exercises, or on the starting line.
3. Subject to rule 2 above, please only register a participant under the age of 16 if the participant's parent/legal guardian (as applicable) are happy for their images to be used in the manner described in these Rules.

Liability

1. Use of the Northern Ireland Hospice website is subject to our website [terms and conditions](#).
2. All participants and spectators enter and attend an Event entirely at their own risk. We shall not be liable for any injury, damage or loss to participants or their property that might occur as a result of their participation or attendance at an Event, other than in respect of any injury or loss arising as a result of our negligence. For the avoidance of doubt, nothing in this clause shall exclude or limit our liability for any liability that cannot be excluded or limited by law.

***Contacting Northern Ireland Hospice**

Northern Ireland Hospice telephone support is provided through our Head Office. Calls may be transferred to a specialist department to ensure the best level of assistance can be provided. Initial contact is through our main helpline number, given at the top of these Rules

Up-to-date contact details and opening hours, as well as frequently asked questions, can be found here: <https://www.nihospice.org/contact>